

THE CONNINGBROOK HOTEL  
Kennington

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**FUNCTIONS & PARTIES**

# THE CONNINGBROOK HOTEL

Kennington

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## THE VENUE

Dear.....

Thank you for considering the Conningbrook Hotel as a venue for your event.

We understand that choosing a venue for your function can be a daunting task. With that in mind, our dedicated Conference & Banqueting Managers together with their experienced Team, will guide you through all of the necessary arrangements to ensure that your event is an absolute success.

The Conningbrook Hotel is located right in the heart of Kent. It is a convenient venue for all your needs, easily accessed by both road & rail and with its own private car park for 100 cars. The hotel is approximately 80 miles from London and within close reach of the M20 motorway (J9 and J10). The nearest train station is Ashford International.

The Conningbrook Hotel is fully licensed and has four function suites, one with private bar, plus a variety of accommodation, making the Conningbrook Hotel an ideal venue for your event.

Should you have any questions or if you wish to view our venue, please do not hesitate to contact us. We would be delighted to hear from you.

Best wishes

*John Jordan*

Manager

# THE CONNINGBROOK HOTEL

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## OUR FUNCTION SUITES

Our function suites are suitable for hosting a variety of functions and offer flexible configurations. We are licensed for DJs and live music in two of our suites and can happily provide contact details of recommended artists that have performed here before.

### PARKLANDS SUITE

The largest of our function suites, the stylishly refurbished ground floor Parklands Suite is the ideal venue for your special occasion, whether you require a formal sit-down meal for up to 60 guests. This suite has its own bar and a sound system for backing music.

The adaptable room can split into separate, soundproofed rooms, transforming it into two intimate dining rooms, The Garden Room which is suitable for sit down meals of up to 20 and The Orchard Room which seats up to 30.

### OAKS SUITE

Oaks Suite is a room by the bar and restaurant, it provides a comfortable and stylish banquet venue, accommodating up to 50 guests.

### CANTERBURY ROOM

The smallest of our rooms the Canterbury Room is a newly refurbished first floor room, ideal for private dining for 8 guests.

### CEDARS

Cedars one of our smaller private rooms on the first floor is ideal for small gatherings of up to 12.

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## OUR MENUS

We have 3 inclusive menus for you to choose from as well as 2 fork buffets, 3 finger buffets and 2 BBQ menus, each offering something slightly different to help you cater for differing tastes and fit varying budgets.

Once you have chosen your preferred menu, why not personalise it by adding canapés or buffet / BBQ upgrades to create an event perfectly tailored for you?

Our dedicated Team are ready to work with you to help you make your function exactly as you wish. Our menus have been designed to help simplify your planning, however, should you have any special dietary requirements, please discuss this with your Event Co-ordinator and we will endeavour to cater for your every need.

We also have menus for your young guests, designed specifically with them in mind.

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## GOLD MENU

*Please choose 1 dish from each of the following courses to create a set meal for your entire party*

### STARTERS

Seasonal soup  
*With crusty bread*

Chicken liver parfait <sup>(600)</sup>  
*Served on toasted shards with dressed leaves & balsamic onion chutney*

Feta, beetroot and caramelised walnut salad <sup>(600)</sup> (v)  
*With balsamic dressing*

### MAINS

Roasted pork loin  
*With caramelised apple and wholegrain mustard sauce*

Sautéed chicken breast <sup>(600)</sup>  
*With creamy mushroom, onion & parsley sauce*

Oven baked cod loin <sup>(600)</sup>  
*Garlic & herb crusted with roasted red pepper coulis*  
*All served with a selection of seasonal vegetables and potatoes*

### DESSERTS

Zingy double cream citrus sponge fool <sup>(600)</sup> (v)  
*Topped with crystallised orange*

Chocolate brownie  
*Served with clotted cream & chocolate sauce*

Baked vanilla cheesecake  
*An oatly biscuit base, topped with golden brown baked vanilla cheesecake,  
with blueberry compote and clotted cream*

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Coffee & mints

**£21.95**

PER HEAD

*Vegetarian and vegan alternatives are available*

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## EMERALD MENU

*Please choose 1 dish from each of the following courses to create a set meal for your entire party*

### STARTERS

Seasonal soup  
*With crusty bread*

Chicken liver & mushroom parfait <sup>(600)</sup>  
*Toasted sourdough shards and balsamic onion chutney*

Prawn, mango, chilli & coriander salad <sup>(600)</sup>  
*With balsamic dressing*

Baked halloumi & balsamic onion confit tart <sup>(600)</sup> (v)  
*Wheat berry, apricot, apple & cranberry salad with red wine dressing*

### MAINS

Roast topside of beef  
*Served with Yorkshire pudding and red wine gravy*

Roasted pork belly  
*With caramelised apple & wholegrain mustard sauce*

Oven roasted chicken breast <sup>(600)</sup>  
*Stuffed with mozzarella & basil, wrapped in bacon and drizzled with roasted red pepper coulis*

Pan seared cod loin <sup>(600)</sup>  
*Served with crayfish & dill butter cream sauce*  
*All served with a selection of seasonal vegetables and potato*

### DESSERTS

Warm triple chocolate brownie  
*With sweet black cherry compote, clotted cream & chocolate flake*

Coconut & citrus posset (v)  
*With mango and passion fruit compote & shortbread biscuits*

Blackberry & apple eton mess <sup>(600)</sup> (v)  
*With crushed meringue, whipped cream & raspberry coulis*

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Coffee & mints

**£25.95**

PER HEAD

*Vegetarian and vegan alternatives are available*

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## DIAMOND MENU

*Please choose 1 dish from each of the following courses to create a set meal for your entire party*

### STARTERS

Seasonal soup  
*With crusty bread*

Pressed ham hock terrine <sup>(600)</sup>  
*Spring onion & leek purée & toasted sourdough shards*

Stilton, chicory & radicchio salad <sup>(600)</sup> (v)  
*With figs and caramelised walnuts*

Cornish crab, coconut & salmon fishcake <sup>(600)</sup>  
*With seasonal leaves & mint, lime, coriander & chilli sauce*

### MAINS

Roast leg of lamb  
*With lemon stuffing, red wine & mint jus*

Striploin of beef  
*With Yorkshire pudding, horseradish & mustard jus*

Roasted chicken breast  
*Stuffed with mushroom mousse & wrapped in pancetta, with a tarragon cream sauce*

Pan fried sea bream fillet <sup>(600)</sup>  
*With roasted fennel, orange & citrus butter sauce*  
*All served with a selection of seasonal vegetables and potato*

### DESSERTS

Vanilla cheesecake  
*With pecan brittle and salted caramel sauce*

Warm honey poached pear <sup>(600)</sup> (v)  
*Caramel sauce and vanilla crème brûlée*

Lemon posset <sup>(600)</sup> (v)  
*With berry compote and shortbread fingers*

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Coffee & mints

**£31.95**

PER HEAD

*Vegetarian and vegan alternatives are available*

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## VEGETARIAN & VEGAN

The following dishes have been designed specifically for your vegetarian & vegan guests. Please select one of the following dishes in place of your chosen starter & main course.

### STARTERS

Avocado and tofu mini toast <sup>(600)</sup> (v/vg)

*With red onion, pickled cucumber, toasted pumpkin & sesame seeds  
all finished with a drizzle of sriracha sauce*

Beetroot, samphire and courgette fritters <sup>(600)</sup> (v/vg)

*With seasonal leaves and basil pesto*

Beetroot falafel bites <sup>(600)</sup> (v/vg)

*On mango chutney with pomegranate, mint & red onion salsa, pea shoots and lemon oil*

Crispy thyme charred polenta <sup>(600)</sup> (v/vg)

*On a wild mushroom ragu, topped with rocket leaves*

Crushed avocado and sautéed mushrooms <sup>(600)</sup> (v/vg)

*On toasted sourdough with onion confit and quinoa houmous*

Kale & onion fritters <sup>(600)</sup> (v/vg)

*With spicy aubergine chutney, dressed rocket leaves, pomegranate seeds & flaked toasted almonds*

Roast tandoori spiced cauliflower florets <sup>(600)</sup> (v/vg)

*On tahini soya yoghurt topped with pickled red cabbage,  
pomegranate molasses, coriander & pumpkin seeds*

Sweet potato falafel bites <sup>(600)</sup> (v/vg)

*On mango chutney with pomegranate, mint & red onion salsa, pea shoots and lemon oil*

Tandoori spiced cauliflower, broccoli & onion fritters <sup>(v/vg)</sup>

*Served with mango chutney & seasonal leaves*

Tempura vegetables <sup>(600)</sup> (v/vg)

*Lightly battered vegetables, with a pot of sweet chilli dipping sauce,  
toasted sesame seeds, red chilli and spring onion to finish*

Vegetable gyoza <sup>(600)</sup> (v/vg)

*Crispy pastry dumplings with sweet chilli dipping sauce, dressed rocket and pickled red onions*



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## VEGETARIAN MAINS

Lemon & black pepper breaded halloumi <sup>(600)</sup> (v)  
*On a vegetable risotto with heritage tomatoes,  
balsamic roasted red peppers & asparagus*

Creamy wild mushroom, cranberry and spinach Wellington (v)  
*With buttered herb new potatoes*

Persian red quinoa, squash & pistachio nut roast <sup>(600)</sup> (v)  
*With sumac roasted Brussels sprouts, fennel &  
broccoli with red pepper & tomato sauce*

Courgette, pistachio & mushroom nut loaf (v)  
*With creamy peppercorn sauce & seasonal vegetables*

Blue cheese, spinach & cranberry risotto (v)  
*With dressed leaves*

Porcini mushroom & truffle mezzaluna parcels (v)  
*With rocket, feta, roasted pine nuts and a herb & red wine vinegar oil*

Tofu & vegetable Malaysian curry (v)  
*Served with basmati rice, toasted almonds & warm chapati bread*

Asparagus, pea & cheese ravioli (v)  
*With soya & green beans and a herb pesto*

Wild mushroom & thyme risotto <sup>(600)</sup> (v)  
*Topped with pea shoots*

Potato gnocchi (v)  
*Sautéed with peas and courgette, finished with vegan cheese & rocket leaves*

Sweet potato, cannellini bean & quinoa croquette (v)  
*With rocket, heritage tomato relish, roasted onions,  
orzo pasta salad and bell pepper coulis*

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## VEGAN MAINS

Barley summer stew <sup>(600)</sup> (v/vg)

*A medley of pearl barley, orange liquor, cumin & baby vegetables  
finished with sautéed spring onion & spinach*

Baked sticky aubergines with pomegranate molasses <sup>(v/vg)</sup>

*Warm beetroot & couscous in a lemon vinaigrette, dressed rocket & chard leaves,  
pickled cucumber & soya yoghurt dressing with toasted almonds*

Creamy Thai green curry risotto <sup>(v/vg)</sup>

*Topped with tempura vegetables and lime & maple toasted coconut*

Fennel & cumin roasted cauliflower 'steak' <sup>(v/vg)</sup>

*Topped with a salsa of sultanas, hazelnuts, parsley & capers,  
finished with slow braised red lentils & red pepper coulis*

Mushroom & walnut 'steak' <sup>(v/vg)</sup>

*Served with wilted spinach, roast tomato, glazed shallots & carrots,  
chunky chips, a red wine jus and parsnip crisps to finish*

Roasted vegetable tagine <sup>(600)</sup> (v/vg)

*In a sweet & spicy sauce with sultanas & apricots, toasted almonds  
and a side of lemon quinoa & pomegranate*

Soya bean & spring onion risotto <sup>(v/vg)</sup>

*With miso & maple glazed mushrooms, chargrilled bok choy and toasted cashew nuts*

Wild mushroom quinoa salad <sup>(600)</sup> (v/vg)

*With roast red peppers, beetroot, candied pecans, walnuts & mixed  
seeds finished with a creamy yoghurt & honey dressing*

Fig, cashew nut and carrot rosti <sup>(v/vg)</sup>

*Forest mushrooms and herb pesto*

Butternut squash & sweet potato gnocchi <sup>(600)</sup> (v/vg)

*With roasted pepper coulis*

Lemon & asparagus gnocchi <sup>(v/vg)</sup>

*With mint pesto*

Spaghetti with basil pesto <sup>(v/vg)</sup>

*With green beans, peas, soya beans, caramelised red onions, almonds, rocket and finished with lemon oil*

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## YOUNG GUESTS

We want to ensure that everyone has a fabulous day to remember, including your young guests. With them in mind we have created a special 'Young Guests' menu for those 12 years of age and under.

*Please choose 1 dish from each of the following courses to create a set meal for all of your young guests*

### ARRIVAL DRINK

Apple or Orange juice

### STARTERS

Seasonal soup

*With crusty bread*

Garlic bread <sup>(v)</sup>

Vegetable sticks <sup>(v/vg)</sup>

*With red pepper houmous*

### MAINS

Roast beef & Yorkshire pudding

Roast chicken breast

Tomato & herb pasta <sup>(v/vg)</sup>

*With dressed leaves*

*All served with a selection of seasonal vegetables and potatoes*

### DESSERTS

Meringue nest <sup>(v)</sup>

*With raspberry ripple ice cream & raspberry coulis*

Triple chocolate cookie <sup>(v)</sup>

*Topped with clotted cream ice cream and drizzled with warm chocolate sauce*

**£15.00**

PER HEAD

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## PEARL FORK BUFFET

### STARTERS

*Please choose 1 starter & 1 dessert which will be served for your entire party*

Seasonal soup  
*With crusty bread*

Prawn, mango, chilli & coriander salad <sup>(600)</sup>  
*With balsamic dressing*

Baked halloumi & balsamic onion confit tart <sup>(600)</sup> <sup>(v)</sup>  
*Wheat berry, apricot, apple & cranberry salad with red wine dressing*

### MAINS

*Served from the buffet table*

Meat platter  
*Honey roasted ham, topside of beef & roast turkey*

Sweet potato & chestnut frittata <sup>(v)</sup>

Hot minted new potatoes <sup>(v)</sup>

Salad of plum tomatoes, cucumber & red onions <sup>(v)</sup>  
*With lemon & balsamic dressing*

Carrot & cranberry raita <sup>(v/vg)</sup>

Roasted vegetable quinoa salad <sup>(v/vg)</sup>  
*With herb pesto*

Warm mixed breads <sup>(v)</sup>

### DESSERTS

Warm triple chocolate brownie  
*With sweet black cherry compote, clotted cream & chocolate flake*

Blackberry & apple Eton mess <sup>(600)</sup> <sup>(v)</sup>  
*Crushed meringue, whipped cream & raspberry coulis*

Vanilla cheesecake  
*With pecan brittle and salted caramel sauce*

**£25.95**

PER HEAD

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## JADE FORK BUFFET

### STARTERS

*Please choose 1 starter & 1 dessert which will be served for your entire party*

Seasonal soup  
*With crusty bread*

Pressed ham hock terrine <sup>(600)</sup>  
*Spring onion & leek purée with toasted sourdough shards*

Stilton, chicory & radicchio salad <sup>(v) (600)</sup>  
*With figs and caramelised walnuts*

Cornish crab, roasted salmon & coconut fishcake <sup>(600)</sup>  
*With seasonal leaves, mint, lime, coriander & chilli sauce*

### MAINS

*Served from the buffet table*

Roasted sirloin & noodle salad <sup>(600)</sup>  
*With Asian slaw, wasabi mayo & roasted peanuts*

Cured salmon & beetroot Nicoise salad <sup>(v) (600)</sup>  
*With horseradish dressing*

Cumin & coriander roasted vegetables & freekah salad <sup>(v/vg)</sup>  
*With avocado, crispy kale, walnuts & pomegranate dressing*

Grilled lamb loin chops <sup>(600)</sup>  
*Pomegranate & cucumber salad, salsa verde & pistachio crumbs*

Duck fat roasted potatoes

Curried fennel, red cabbage & apple slaw <sup>(v)</sup>

Roasted vegetable pasta salad with herb pesto <sup>(v/vg)</sup>

Warm mixed breads

### DESSERTS

Warm triple chocolate brownie  
*With sweet black cherry compote, clotted cream & chocolate flake*

Coconut & citrus posset <sup>(v)</sup>  
*With mango and passion fruit compote & shortbread biscuits*

Vanilla cheesecake  
*With pecan brittle and salted caramel sauce*

**£30.95**  
PER HEAD

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## FINGER BUFFETS

### CRYSTAL

Selection of sandwiches

*Maple roasted ham & tomato | Prawn Marie Rose | Cheddar cheese & balsamic onion marmalade*

Fried spiced tortilla chips with houmous, salsa & guacamole for dipping

Salt & vinegar chicken wings with blue cheese dip

Seasoned chips with smoky tomato mayonnaise <sup>(v)</sup> | Hot beef & chilli sausage rolls

**£11.95** PER HEAD

### CHINA

Selection of sandwiches

*Pulled salt beef & BBQ mustard | Maple roasted ham & tomato  
Prawn Marie Rose | Cheddar cheese & balsamic onion marmalade*

Mini Yorkshire puddings with roasted chicken, lemon stuffing & cranberry mayonnaise

Braised leek Welsh rarebit toasts <sup>(v)</sup> | Plaice goujons with tartare sauce

Cocktail sausages with Bombay curry glaze | Seasoned chips with smoky tomato mayonnaise <sup>(v)</sup>

**£13.95** PER HEAD

### SILVER

Selection of open sandwiches

*Crayfish in Szechuan pepper & sriracha sauce | Pulled salt beef & BBQ mustard  
Whipped brie, tomato & smashed avocado*

Mini cheese burger sliders with smoky tomato & onion chutney

Crispy coated chicken fillets with Indian sweet chilli sauce | Feta, spinach and pine nut parcels <sup>(v)</sup>

Seasoned chips with smoky tomato mayonnaise <sup>(v)</sup>

**£15.95** PER HEAD

### BUFFET ADD ONS

*In addition to all our buffets you can enhance your meal with the following dishes*

Dressed salmon £6.95 per head

Kentish cheese board £7.95 per head

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## CANAPÉS

*Homemade canapés make an ideal accompaniment to your reception drinks.*

- Fresh fig, walnut & stilton bon bon sticks <sup>(v)</sup>
- Smoked salmon & dill blini's
- Roasted Mediterranean vegetable & goats cheese canapé cups <sup>(v)</sup>
- Fried sesame feta & watermelon sticks
- Baby plum tomatoes, basil, olive & mozzarella skewers <sup>(v)</sup>
- Crispy bacon & braised leek Welsh rarebit
- Aromatic seared salmon phaenang on rye bread
- Confit chicken parfait & roasted mushroom blini's
- Balsamic mushroom, herb & tapenade canapé cups <sup>(v/vg)</sup>
- Chicken, caramelised shallot & asparagus canapé cups

*Please select 3 of the above to be served with your reception drinks*

£7.95  
PER HEAD

*Additional choices will be charged at £2.95 per person, per item*

### SWEET CANAPÉS

*Ideal for finger buffets @ £2.95 each per head (please choose 1 option)*

- Mini chocolate churro shots
- Lemon curd & ginger cheesecake lollipops
- Chocolate brownie, raspberry & marshmallow

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## BBQ MENUS

### BROOK

*Please select any 4 items to be freshly grilled on the BBQ*

Cumberland sausage  
British beef burger  
Garlic & lemon turkey breast steak  
Piri Piri chicken breast  
BBQ pork spare-rib chop  
5oz Rump steak  
Garlic & thyme sardines  
Lime & garlic mackerel

**£16.95 PER HEAD**

### BRABOURNE LEES

*Please select any 4 items to be freshly grilled on the BBQ*

6oz sirloin steak  
5oz ribeye steak  
Loin of pork glazed with chilli, lemon, garlic & honey  
Cajun tuna steak  
Chilli & balsamic honey glazed lamb cutlets  
Garlic & thyme marinated chicken breast  
Trout en papilotte  
Garlic & lime tiger prawns

**£20.95 PER HEAD**

*Additional BBQ items can be added to your menu at £4.95 per item*

## ACCOMPANIMENTS

*All BBQ's are served with*

A selection of breads, mustards and relish

### ANY 3 SALADS

- Plum tomatoes, cucumber & red onions with lemon & balsamic dressing
- Mixed leaf salad with vinaigrette
  - Vegetable couscous salad
  - Cucumber & red onion salad
- Tomato & basil salad with balsamic dressing
- Apple, celeriac & sultana coleslaw
- Grated carrot salad with cumin & oranges
- Wild rice with orange and grilled red onion  
Waldorf salad
- Caesar salad with sun blushed tomatoes
- Grilled sweet potato salad with Feta cheese & olives

*Additional salads can be added to your selection at £1.25 per head*

### 1 POTATO DISH

Jacket potato with sour cream & chives  
Garlic & herb roasted new potatoes  
Sweet potato jackets with sour cream & chives



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## BBQ UPGRADES

### CHILLED SOUPS

Cucumber & mint

Cantaloupe melon & basil

Gazpacho

**£3.95 PER HEAD**

### DESSERTS

Maple glazed fruit kebabs

Strawberries & cream

BBQ bananas

Pecan caramelised pineapple

**£5.50 PER HEAD**

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## OUR ACCOMMODATION

Our hotel offers your guests from further afield a wide selection of en-suite rooms, from singles to family rooms. All of our rooms offer televisions, direct dial telephones, complimentary Wi-Fi, tea and coffee making facilities and hair dryers.

All our prices are based on two people sharing with full English breakfast.  
*(Please ask your Event Co-ordinator for the tariff list.)*

Rooms are available from 14.00hrs on the day of check in and guests are requested to vacate their rooms by 11.00hrs on the day of check out. However if your guests wish to explore the surrounding area, we are able to offer a left \*luggage facility.

*\*subject to availability*

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## WHERE WE ARE

The Conningbrook Hotel is conveniently accessed by both road and rail and is approximately 80 minutes from London, within close reach of the M20 motorway (J9 and J10).

The nearest train station is Ashford International.

To find us by road, please enter the following postcode into your Sat Nav  
TN24 9QR

The hotel boasts its own private car park for 100 cars.



Canterbury Road, Kennington, Ashford, Kent TN24 9QR  
T: 01233 636863  
E: [conningbrook@shepherd-neame.co.uk](mailto:conningbrook@shepherd-neame.co.uk) ~ W: [www.conningbrookashford.co.uk](http://www.conningbrookashford.co.uk)

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## THE SMALL PRINT

### *Functions & Parties Terms and Conditions:*

The following terms and conditions of contract shall apply to all bookings for functions & parties  
Reference to The Company shall be The Hotel

One signed copy to be retained by the client and one copy to be returned to The Hotel

### *Deposits, Payments & Confirmation:*

Provisional dates must be confirmed in writing within 14 days along with a signed acceptance of our  
Terms & Conditions , otherwise the date will be released and re-offered for sale

A non refundable deposit of £250.00 is required at the time of booking.

The customer shall notify The Hotel in writing not less than 14 days prior to the function,  
the final number of guests anticipated attending the function

Full payment of charges must be made at least 14 days prior to the commencement of the function

The final amount payable by the customer shall be calculated on this final number or the number  
that actually attended, whichever is greater. If additional guests are added to attend the function after 14 days  
prior to the function, full payment will be required for those additional guests prior to the function

The Company reserve the right to charge interest at 2% above Bank Of England interest base rate for each day  
on any outstanding balances and all subsequent days thereafter

### *Cancellation Policy:*

In the unlikely event of you cancelling your function we reserve the right to apportion the following charges

On confirmation of the event a non refundable deposit of £250.00 is paid

For cancellations between 12 weeks and 4 weeks prior to the start date the charge will be 50% of the estimated  
total amount of the function including any accommodation, food and beverage, and optional associated costs.

For cancellations less than 4 weeks prior to the start date the charge will be 100%

Any deposits paid will be deducted from the amount of any outstanding monies due

### *General Conditions:*

*Licensing and Statutory Regulations:* Functions held within the hotel are subject to Statutory Regulations. All such  
regulations must be strictly observed. Details of any such regulations can be provided on request.

*Third Party Insurance:* The Company shall not be liable for any loss or damage suffered by the customer, except in  
respect of death or personal injury caused by the Company's negligence. This agreement does not affect any rights  
which The Company has under the Hotel Proprietors Act 1956 where the act applies

*Damage:* The customer shall be responsible for any damage caused to the allocated rooms or furnishings, utensils and  
equipment therein by any act, default or neglect of the customer, subcontractor or guests of the customer and shall pay  
The Company on demand the amount required for making good or remedying any such damage

Please be aware that all areas of the Conningbrook Hotel are non smoking

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## THE SMALL PRINT - CONTINUED

*Food and Drink:* We cannot allow food or drink, other than that purchased on the premises be consumed with the hotel

All our food is prepared in a kitchen where nuts, gluten and other food allergens are present, if any guest has or you have a food allergy or intolerance, please let us know in advance

Please notify us in advance if you require wheelchair access or the use of high chairs

*Finishing Times:* Functions are required to finish at an agreed time when the booking is made. Extensions to this time are at the sole discretion of The Company and are subject to The Licensing act and Statutory Regulations previously mentioned

*Alterations to Bookings:* These are required to be made in writing and are subject to approval by The Company

*External Suppliers:* These are always subject to approval by The Company and may be subject to additional Terms and Conditions. The company reserve the right to object to the employment by customers and guests of any third party supplier.

A copy of the public liability insurance certificate for any live entertainment or DJ is required

*Force Majeure:* If the Hotel is prevented or hindered from carrying any of its obligations here under circumstances beyond its control including (without prejudice) government intervention, local planning decision, strikes by Company Employee's or Company Supplier's, labour disputes, accidents, Acts of God, national or local disasters, Acts of terrorism, then The Company's liability to the Client shall be no greater than the amount paid to the Company by the client in respect of the function

All prices quoted are inclusive of VAT.

Please note the contents of this brochure are subject to change.

The hotel reserves the right to cancel any function if any of the above terms are not adhered to

We accept the above terms and conditions associated with our booking and agree we are bound by them

Please sign below and return a copy to the Hotel

### *Site Copy*

Event Date .....	Minimum No. of Guests .....
Signed.....	Signed.....
On behalf of The Hotel	On behalf of the Client .....
Name (Printed) .....	Name (Printed) .....
Position .....	Position .....
Date.....	Date.....

Canterbury Road, Kennington, Ashford, Kent TN24 9QR  
T: 01233 636863  
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### *Deposits, Payments & Confirmation:*

Provisional dates must be confirmed in writing within 14 days along with a signed acceptance of our  
Terms & Conditions , otherwise the date will be released and re-offered for sale

A non refundable deposit of £250.00 is required at the time of booking.

The customer shall notify The Hotel in writing not less than 14 days prior to the function,  
the final number of guests anticipated attending the function

Full payment of charges must be made at least 14 days prior to the commencement of the function

The final amount payable by the customer shall be calculated on this final number or the number  
that actually attended, whichever is greater. If additional guests are added to attend the function after 14 days  
prior to the function, full payment will be required for those additional guests prior to the function

The Company reserve the right to charge interest at 2% above Bank Of England interest base rate for each day  
on any outstanding balances and all subsequent days thereafter

### *Cancellation Policy:*

In the unlikely event of you cancelling your function we reserve the right to apportion the following charges

On confirmation of the event a non refundable deposit of £250.00 is paid

For cancellations between 12 weeks and 4 weeks prior to the start date the charge will be 50% of the estimated  
total amount of the function including any accommodation, food and beverage, and optional associated costs.

For cancellations less than 4 weeks prior to the start date the charge will be 100%

Any deposits paid will be deducted from the amount of any outstanding monies due

### *General Conditions:*

*Licensing and Statutory Regulations:* Functions held within the hotel are subject to Statutory Regulations. All such  
regulations must be strictly observed. Details of any such regulations can be provided on request.

*Third Party Insurance:* The Company shall not be liable for any loss or damage suffered by the customer, except in  
respect of death or personal injury caused by the Company's negligence. This agreement does not affect any rights  
which The Company has under the Hotel Proprietors Act 1956 where the act applies

*Damage:* The customer shall be responsible for any damage caused to the allocated rooms or furnishings, utensils and  
equipment therein by any act, default or neglect of the customer, subcontractor or guests of the customer and shall pay  
The Company on demand the amount required for making good or remedying any such damage

Please be aware that all areas of the Conningbrook Hotel are non smoking

CONTINUED

# THE CONNINGBROOK HOTEL

Kennington

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## THE SMALL PRINT - CONTINUED

*Food and Drink:* We cannot allow food or drink, other than that purchased on the premises be consumed with the hotel

All our food is prepared in a kitchen where nuts, gluten and other food allergens are present, if any guest has or you have a food allergy or intolerance, please let us know in advance

Please notify us in advance if you require wheelchair access or the use of high chairs

*Finishing Times:* Functions are required to finish at an agreed time when the booking is made. Extensions to this time are at the sole discretion of The Company and are subject to The Licensing act and Statutory Regulations previously mentioned

*Alterations to Bookings:* These are required to be made in writing and are subject to approval by The Company

*External Suppliers:* These are always subject to approval by The Company and may be subject to additional Terms and Conditions. The company reserve the right to object to the employment by customers and guests of any third party supplier.

A copy of the public liability insurance certificate for any live entertainment or DJ is required

*Force Majeure:* If the Hotel is prevented or hindered from carrying any of its obligations here under circumstances beyond its control including (without prejudice) government intervention, local planning decision, strikes by Company Employee's or Company Supplier's, labour disputes, accidents, Acts of God, national or local disasters, Acts of terrorism, then The Company's liability to the Client shall be no greater than the amount paid to the Company by the client in respect of the function

All prices quoted are inclusive of VAT.

Please note the contents of this brochure are subject to change.

The hotel reserves the right to cancel any function if any of the above terms are not adhered to

We accept the above terms and conditions associated with our booking and agree we are bound by them

Please sign below and return a copy to the Hotel

### *Site Copy*

Event Date .....	Minimum No. of Guests .....
Signed.....	Signed.....
On behalf of The Hotel	On behalf of the Client .....
Name (Printed) .....	Name (Printed) .....
Position .....	Position .....
Date.....	Date.....

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