

THE CONNINGBROOK HOTEL
Kennington

CONFERENCE & BANQUETING

THE CONNINGBROOK HOTEL

Kennington

THE VENUE

Dear.....

Thank you for considering the Conningbrook Hotel as a venue for your business event.

Here at the Conningbrook Hotel we've made your business our business. We know that planning conferences and meetings can be a difficult task. With that in mind our dedicated Conference and Banqueting Managers together with their experienced Team, will guide you through all of the necessary arrangements to ensure that your event is an absolute success.

Our versatile Hotel, located right in the heart of Kent offers you a host of services and facilities to suit your every need. You have the opportunity to choose from our four function areas, which are fully equipped for any kind of business meeting.

The Hotel is conveniently accessed by both road and rail, has local links to Europe by Euro Tunnel and its own private car park for 100 cars. The nearest train station is Ashford International and is approximately 2.5 miles away.

Should you have any questions or if you wish to view our venue, please do not hesitate to contact us. We would be delighted to hear from you.

Best wishes

Ian Storey

Manager

THE CONNINGBROOK HOTEL

Kennington

MEETING RATES

BREAKFAST MEETINGS

Designated Event Co-ordinator
Exclusive use of conference room 7am – 10am
Full English or Continental breakfast
1 serving of tea, coffee & orange juice
Use of projector, screen & flip-chart
Pens & paper
Free WI-FI throughout

£12.50 PER HEAD

HALF DAY DELEGATE RATE

A minimum of 10 delegates is required to qualify for the half day delegate rate

Designated Event Co-ordinator
Exclusive use of conference room 9am – 12pm or 2pm – 5pm
2 servings of tea & coffee
Use of projector, screen & flip-chart
Pens, paper, water & mints
Free WI-FI throughout

£18.00 PER HEAD

PACKAGE UPGRADES

Include lunch with the following menus:

Gold Menu: £21.95 per head
Emerald Menu: £25.95 per head
Diamond Menu: £31.95 per head

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DAY DELEGATE RATE

A minimum of 10 delegates is required to qualify for the day delegate rate

Designated Event Co-ordinator
Exclusive use of conference room 9am – 5pm
Gold menu in our restaurant or our conference fork buffet served in the meeting room
3 servings of tea & coffee
Use of projector, screen & flip-chart
Pens, paper, water & mints
Free WI-FI throughout

£37.00 PER HEAD

24HR DELEGATE RATE

A minimum of 10 delegates is required to qualify for the 24hr delegate rate

Standard room accommodation with Full English breakfast
Designated Event Co-ordinator
Exclusive use of conference room 9am – 5pm
Conference fork buffet served in the meeting room
3 servings of tea & coffee
3 course evening meal in our Restaurant with our Gold Menu
Use of projector, screen & flip-chart
Pens, paper, water & mints
Free WI-FI throughout

£150.00 PER HEAD

PACKAGE UPGRADES

Upgrade your lunch or dinner with

Emerald Menu additional £5.00 per head
Diamond Menu additional £9.00 per head

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OUR CONFERENCE ROOMS

Our conference rooms can be set up in a multitude of styles, however the below numbers are examples of some of the layouts we can accommodate.

Room	Theatre	Classroom	Boardroom	Cabaret	Air Con
Parklands Suite	70	60	40	50	Y
Garden Room	30	32	20	30	Y
Orchard Room	40	32	20	30	Y
Oaks Suite	50	40	25	40	Y
Cedars Room	20	12	14	18	Y
Canterbury Room	12	6	6	N/A	N

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OUR MENUS

The Gold menu is included in the Day & 24 Hour delegate packages. We also have 3 inclusive menus for you to choose from, as well as an alternative fork buffets, each offering something slightly different to help you cater for differing tastes and fit varying budgets. Please speak to your Event Co-ordinator should you wish to upgrade your lunch or extend the day with an evening meal.

Once you have chosen your preferred menu, why not personalise it by adding canapés or a buffet upgrade, creating a banquet uniquely tailored for you?

Our dedicated Team are ready to work with you to help you make your event a success. Our menus have been designed to help simplify your planning; however, should you have any special dietary requirements please discuss this with your Event Co-ordinator and we will endeavour to cater for your every need.

THE CONNINGBROOK HOTEL

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GOLD MENU

*Please choose 1 dish from each of the following courses**

STARTERS

Seasonal Soup
With crusty bread

Chicken Liver Parfait
Served on toasted shards with dressed leaves & balsamic onion chutney

Feta, Beetroot and Caramelised Walnut Salad (v)

MAINS

Roasted Pork Loin
With caramelised apple and wholegrain mustard sauce

Sautéed Chicken Breast
With creamy mushroom, onion & parsley sauce

Oven Baked Cod Loin
Garlic & herb crusted with roasted red pepper coulis

All served with a selection of seasonal vegetables and potatoes

DESSERTS

Zingy Double Cream Citrus Sponge Fool
Topped with crystallised orange

Chocolate Brownie
Served with clotted cream & chocolate sauce

Baked Vanilla Cheesecake
*An oaty biscuit base, topped with golden brown baked vanilla cheesecake,
with blueberry compote and clotted cream*

Coffee & Mints

£21.95
PER HEAD

**For your entire party*

THE CONNINGBROOK HOTEL

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EMERALD MENU

*Please choose 1 dish from each course**

STARTERS

Seasonal Soup
With crusty bread

Chicken Liver & Forest Mushroom Parfait
Served on toasted shards with balsamic onion chutney

Prawn, Mango, Chilli & Coriander Salad
With balsamic dressing

Baked Halloumi & Balsamic Onion Confit Tart (v)
Wheat berry, apricot, apple & cranberry salad with red wine dressing

MAINS

Roast Topside of Beef
Served with Yorkshire pudding and red wine gravy

Roasted Pork Belly
With caramelised apple & wholegrain mustard sauce

Oven Roasted Chicken Breast
Stuffed with mozzarella & basil wrapped in bacon and served with roasted red pepper coulis

Pan Seared Cod Loin
Served with crayfish & dill butter cream sauce
All served with a selection of seasonal vegetables and potato

DESSERTS

Chocolate Brownie
With sweet black cherry compote, clotted cream & chocolate flake

Coconut & Lime Posset
With mango and passion fruit compote & shortbread biscuits

Blackberry & Apple Eton Mess
With crushed meringue, whipped cream & raspberry coulis

Coffee & Mints

£25.95
PER HEAD

**For your entire party*

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DIAMOND MENU

*Please choose 1 dish from each course**

STARTERS

Seasonal Soup
With crusty bread

Pressed Ham Hock Terrine
With spring onion & leek purée

Stilton, Chicory & Radicchio Salad (v)
With figs and caramelised walnuts

Crab, Coconut & Salmon Fishcake
With seasonal leaves & mint, lime, coriander & chilli sauce

MAINS

Roast Leg of Lamb
With lemon stuffing, red wine & mint jus

Striploin of Beef
With Yorkshire pudding, horseradish & mustard jus

Roasted Chicken Breast
Stuffed with mushroom mousse & wrapped in pancetta with a tarragon cream sauce

Pan Fried Sea Bream Fillet
With roasted fennel, orange & citrus butter sauce
All served with a selection of seasonal vegetables and potato

DESSERTS

Vanilla Cheesecake
With pecan brittle and salted caramel sauce

Warm Honey Poached Pear
With vanilla crème brûlée & toffee sauce

Lemon Posset
With berry compote and shortbread fingers

Coffee with mints

£31.95
PER HEAD

**For your entire party*

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VEGETARIAN & VEGAN OPTIONS

The following main course dishes have been designed specifically for your vegetarian & Vegan guests. Please select one of the following dishes in place of your chosen main course.

VEGAN STARTERS

Beetroot, Samphire & Courgette Fritters
With seasonal leaves and basil pesto

Tandoori Spiced Cauliflower, Broccoli & Onion Fritters
Served with mango chutney & seasonal leaves

Tempura Vegetables
With sweet chilli dipping sauce, toasted sesame seeds, red chilli & spring onions

VEGAN & VEGETARIAN MAINS

Persian Red Quinoa, Squash & Pistachio Nut Roast
With sumac roasted Brussels sprouts, fennel & broccoli with red pepper & tomato sauce.

Porcini Mushroom & Truffle Mezzaluna Parcels
With rocket, feta, roasted pine nuts and a herb & red wine vinegar oil.

Asparagus, Pea & Cheese Ravioli
With soya & green beans and a herb pesto

Courgette, Pistachio & Mushroom Nut Loaf
With creamy peppercorn sauce & seasonal vegetables

Fig, Cashew Nut & Carrot Rosti (vg)
With roasted forest mushrooms & herb pesto

Blue Cheese, Spinach & Cranberry Risotto

Wild Mushroom & Thyme Risotto

Butternut Squash & Sweet Potato Gnocchi (vg)
With roasted pepper coulis

Lemon & Asparagus Gnocchi (vg)
With mint pesto

Tofu & Vegetable Rendang Malaysian Curry
Served with basmati rice, toasted almonds & warm chapati bread

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PEARL FORK BUFFET

STARTERS

*Please choose 1 starter & 1 dessert**

Seasonal Soup
With crusty bread

Prawn, Mango, Chilli & Coriander Salad
With balsamic dressing

Baked Halloumi & Balsamic Onion Confit Tart
Served with wheat berry, apricot, apple & cranberry salad with red wine dressing

MAINS

Served from the buffet table

Meat Platter
Honey roasted ham, topside of beef & roast turkey

Sweet Potato & Chestnut Frittata (v)

Hot Minted New Potatoes

Salad of Plum Tomatoes, Cucumber & Red Onions (v)
With lemon & balsamic dressing

Carrot & Coriander Raita (v)

Roasted Vegetable Quinoa salad (v)
With herb pesto

Warm Mixed Breads

DESSERTS

Warm Triple Chocolate Brownie
With sweet black cherry compote, clotted cream & chocolate flake

Blackberry & Apple Eton Mess
Crushed meringue, whipped cream & raspberry coulis

Vanilla Cheesecake
With pecan brittle and salted caramel sauce

£25.95
PER HEAD

**For your entire party*

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JADE FORK BUFFET

STARTERS

*Please choose 1 starter & 1 dessert**

Seasonal Soup & Crusty Bread

Pressed Ham Hock Terrine
With spring onion & leek purée

Stilton, Chicory & Radicchio Salad (v)
With figs and caramelised walnuts

Cornish Crab, Roasted Salmon & Coconut Fishcake
With seasonal leaves, mint, lime, coriander & chilli sauce

MAINS

Served from the buffet table

Roasted Sirloin & Noodle Salad
With Asian slaw, wasabi mayo & roasted peanuts

Cured Salmon & Beetroot Nicoise Salad (v)
With horseradish dressing

Cumin & Coriander Roasted Vegetables & Freekah Salad (v)
With avocado, crispy kale, walnuts & pomegranate dressing

Grilled Lamb Loin Chops
Dusted with pistachio crumbs with a pomegranate & cucumber salad with salsa verde

Duck Fat Roasted Potatoes

Curried Fennel, Red Cabbage & Apple Slaw (v)

Roasted Vegetable Pasta Salad with Herb Pesto (v)

Warm mixed breads

DESSERTS

Warm Triple Chocolate Brownie
With sweet black cherry compote, clotted cream & chocolate flake

Coconut & Lime Posset
With mango and passion fruit compote & shortbread biscuits

Vanilla Cheesecake
With pecan brittle and salted caramel sauce

£30.95
PER HEAD

**For your entire party*

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FINGER BUFFETS

CRYSTAL

Selection of sandwiches served on white or granary bread

Maple Roasted Ham & Tomato

Prawn Marie Rose

Cheddar Cheese &
Balsamic Onion Marmalade

Fried Spiced Tortilla Chips
*With houmous, salsa
& guacamole for dipping*

Salt & Vinegar Chicken Wings
With blue cheese dip

Seasoned Rock Salted Chips (v)
With smoky tomato mayonnaise

Hot Beef & Chilli Sausage Rolls

£11.95
PER HEAD

SILVER

Selection of open sandwiches

Crayfish in Szechuan Pepper & Sriracha Sauce

Pulled Salt Beef & BBQ Mustard

Whipped Brie, Tomato & Smashed Avocado

Mini Cheese Burgers Sliders
With smoky tomato & onion chutney

Seasoned Rock Salted Chips (v)
With smoky tomato mayonnaise

Crispy Coated Chicken Fillets
With Indian sweet chilli sauce

Feta, Spinach and Pine Nut Parcels (v)

£15.95
PER HEAD

CHINA

Selection of sandwiches served on white or granary bread

Pulled Salt Beef & BBQ Mustard

Maple Roasted Ham & Tomato

Prawn Marie Rose

Cheddar Cheese & Balsamic Onion Marmalade

Mini Yorkshire Puddings
*Filled with roasted chicken, lemon stuffing
& cranberry mayonnaise*

Braised Leek Welsh Rarebit Toasts (v)

Seasoned Rock Salted Chips (v)
With smoky tomato mayonnaise

Cocktail Sausages
With Bombay curry glaze

Plaice Goujons
Served with tartare sauce

£13.95
PER HEAD

BUFFET ADD ONS

In addition to all our finger and fork buffets you can enhance your meal with the following dishes

Dressed Salmon
£6.95 per head

Kentish Cheese Board
£7.95 per head

*Minimum numbers apply

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CANAPÉS

Homemade canapés make an ideal accompaniment to your reception drinks.

- Fresh Fig, Walnut & Stilton Bon-Bon Sticks (v)
- Smoked Salmon & Dill Blini's
- Roasted Mediterranean Vegetable & Goats Cheese Canapé Cups (v)
- Fried Sesame Feta & Watermelon Sticks
- Baby Plum Tomatoes, Basil, Olive & Mozzarella Skewers (v)
- Crispy Bacon & Braised Leek Welsh Rarebit
- Aromatic Seared Salmon Phaenang on Rye Bread
- Confit Chicken Parfait & Roasted Mushroom Blini's
- Balsamic Mushroom, Herb & Tapenade Canapé Cups (v)
- Chicken, Caramelised Shallot & Asparagus Canapé Cups

Please select 3 of the above to be served with your reception drinks

**£7.95
PER HEAD**

Additional choices will be charged at £2.95 per person, per item

SWEET CANAPÉS

Ideal for finger buffets @ £2.95 each per person (please choose 1 option)

- Mini Chocolate Churro Shots
- Lemon Curd & Ginger Cheesecake Lollipops
- Chocolate Brownie, Raspberry & Marshmallow

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OUR ACCOMMODATION

Our hotel offers your guests from further afield a wide selection of en-suite rooms, from singles to family rooms. All of our rooms offer televisions, direct dial telephones, complimentary Wi-Fi, tea and coffee making facilities and hair dryers.

All our prices are based on two people sharing with full English breakfast.
(Please ask your Event Co-ordinator for the tariff list.)

Rooms are available from 14.00hrs on the day of check in and guests are requested to vacate their rooms by 11.00hrs on the day of check out. However if your guests wish to explore the surrounding area, we are able to offer a left *luggage facility.

**subject to availability*

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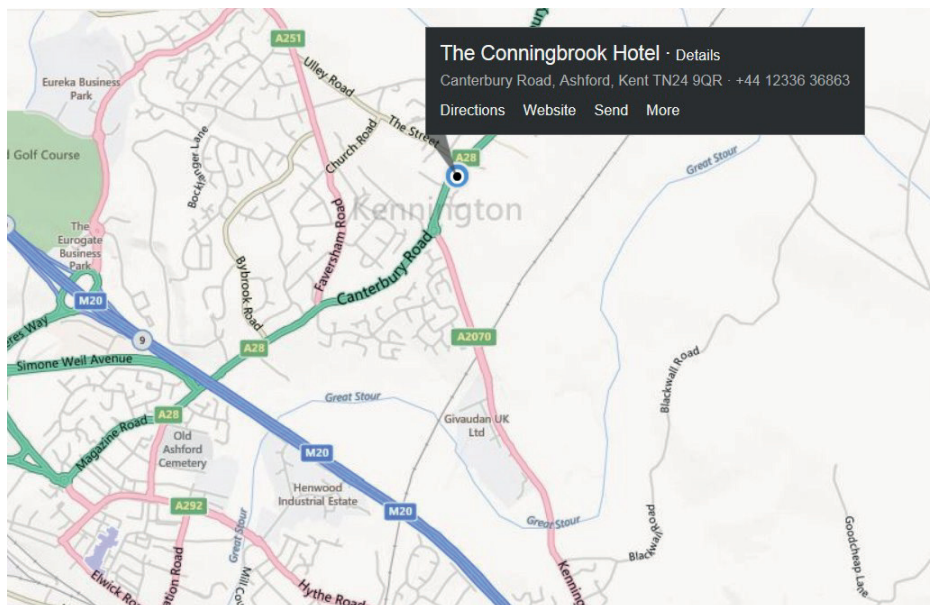
WHERE WE ARE

The Conningbrook Hotel is conveniently accessed by both road and rail and is approximately 80 minutes from London, within close reach of the M20 motorway (J9 and J10).

The nearest train station is Ashford International.

To find us by road, please enter the following postcode into your Sat Nav
TN24 9QR

The hotel boasts its own private car park for 100 cars.



Canterbury Road, Kennington, Ashford, Kent TN24 9QR
T: 01233 636863
E: conningbrook@shepherd-neame.co.uk ~ W: www.conningbrookashford.co.uk

THE CONNINGBROOK HOTEL

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THE SMALL PRINT

Conference & Banqueting Terms and Conditions:

The following terms and conditions of contract shall apply to all bookings for conference & banqueting
Reference to The Company shall be The Hotel

One signed copy to be retained by the client and one copy to be returned to The Hotel

Deposits, Payments & Confirmation:

Provisional dates must be confirmed in writing within 14 days along with a signed acceptance of our
Terms & Conditions, otherwise the date will be released and re-offered for sale

A non refundable deposit of £250.00 is required at the time of booking.

The customer shall notify The Hotel in writing not less than 14 days prior to the function,
the final number of guests anticipated attending the function

Full payment of charges must be made at least 14 days prior to the commencement of the function

The final amount payable by the customer shall be calculated on this final number or the number
that actually attended, whichever is greater. If additional guests are added to attend the function after 14 days
prior to the function, full payment will be required for those additional guests prior to the function

The Company reserve the right to charge interest at 2% above Bank Of England interest base rate for each day
on any outstanding balances and all subsequent days thereafter

Cancellation Policy:

In the unlikely event of you cancelling your function we reserve the right to apportion the following charges

On confirmation of the event a non refundable deposit of £250.00 is paid

For cancellations between 12 weeks and 4 weeks prior to the start date the charge will be 50% of the estimated
total amount of the function including any accommodation, food and beverage, and optional associated costs.

For cancellations less than 4 weeks prior to the start date the charge will be 100%

Any deposits paid will be deducted from the amount of any outstanding monies due

General Conditions:

Licensing and Statutory Regulations: Functions held within the hotel are subject to Statutory Regulations. All such
regulations must be strictly observed. Details of any such regulations can be provided on request.

Third Party Insurance: The Company shall not be liable for any loss or damage suffered by the customer, except in
respect of death or personal injury caused by the Company's negligence. This agreement does not affect any rights
which The Company has under the Hotel Proprietors Act 1956 where the act applies

Damage: The customer shall be responsible for any damage caused to the allocated rooms or furnishings, utensils and
equipment therein by any act, default or neglect of the customer, subcontractor or guests of the customer and shall pay
The Company on demand the amount required for making good or remedying any such damage

Please be aware that all areas of the Conningbrook Hotel are non smoking

CONTINUED

THE CONNINGBROOK HOTEL

Kennington

THE SMALL PRINT - CONTINUED

Food and Drink: We cannot allow food or drink, other than that purchased on the premises be consumed with the hotel

All our food is prepared in a kitchen where nuts, gluten and other food allergens are present, if any guest has or you have a food allergy or intolerance, please let us know in advance

Please notify us in advance if you require wheelchair access or the use of high chairs

Finishing Times: Functions are required to finish at an agreed time when the booking is made. Extensions to this time are at the sole discretion of The Company and are subject to The Licensing act and Statutory Regulations previously mentioned

Alterations to Bookings: These are required to be made in writing and are subject to approval by The Company

External Suppliers: These are always subject to approval by The Company and may be subject to additional Terms and Conditions. The company reserve the right to object to the employment by customers and guests of any third party supplier.

A copy of the public liability insurance certificate for any live entertainment or DJ is required

Force Majeure: If the Hotel is prevented or hindered from carrying any of its obligations here under circumstances beyond its control including (without prejudice) government intervention, local planning decision, strikes by Company Employee's or Company Supplier's, labour disputes, accidents, Acts of God, national or local disasters, Acts of terrorism, then The Company's liability to the Client shall be no greater than the amount paid to the Company by the client in respect of the function

All prices quoted are inclusive of VAT.

Please note the contents of this brochure are subject to change.

The hotel reserves the right to cancel any function if any of the above terms are not adhered to

We accept the above terms and conditions associated with our booking and agree we are bound by them

Please sign below and return a copy to the Hotel

Site Copy

Event Date	Minimum No. of Guests
Signed.....	Signed.....
On behalf of The Hotel	On behalf of the Client
Name (Printed)	Name (Printed)
Position	Position
Date.....	Date.....

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On behalf of The Hotel	On behalf of the Client
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Position	Position
Date.....	Date.....